

Benevolence Assistance Request Form

Date: _____

What is the Benevolence Fund?

The Benevolence Fund is a limited financial fund, made available by application to members of GracePoint Church who are struggling financially. You must have been a member at least 6 months to qualify. The money is granted as a gift, and repayment is not expected. However, if you are blessed in the future and would like to help someone else, you may repay the gift. It will be used to help someone else in need.

What kind of help is available?

Our concern for you is not limited to your financial situation. We care about your emotional, spiritual, and relational health, as well as your general well being. In order to continue to get support from the Benevolence Fund, we require a six session financial counseling mentorship with you (and your spouse, if married).

Would you like a Pastor to follow up with you about your emotional, spiritual, and relational health? (Note: Your response to this has no bearing on the decision about your financial request.)

- No thank you.
- Yes. Call me at # _____ - _____ - _____
Please call between the hours of _____ AM/PM and _____ AM/PM

Who will see the information that I put on this form?

All information provided on the Benevolence application and to the Benevolence Team or Pastors will be kept as private as possible. Please be honest and open in responding to the questions. It is likely during the process that your information may be reviewed by the church staff, the Benevolence Team, Elders, and Pastors. We are not here to judge anyone, but to provide compassionate assistance according to our guidelines and available resources in times of difficulty.

What do I do after filling out this form?

Bring your form to the church office during the Sunday morning service or church offices hours (9am to 5pm, Monday – Thursday and 9am to Noon on Friday). Within 48 business hours you will receive confirmation letting you know the application has been received. We may also try and set up the first of your 6 required financial counseling sessions at this time.

Once an application is received, the Benevolence Team will meet to review it. You will be contacted if more information is needed. If your request is approved, it may take up to 2 weeks to receive funding. No funding will be given directly to the applicant, but to the company where the amount is needed.

Benevolence Application...

A. Criteria for considering your request:

1. Membership at GracePoint Church.

- Yes, I am a member of GracePoint Church.
 No, I am not a member of GracePoint Church.

Please provide brief explanation:

2. I release the GracePoint Church Benevolence Team to the following:
 (acknowledge all with your initials)

- Contact my Employer and References Assess previous financial requests
 Contact my Life group and/or Ministry Contact (if applicable). Request further supporting documentation

B. Personal Information:

Last Name _____ First _____ MI _____
 Street Address _____ Apt # _____
 City _____ State _____ Zip _____
 Phone (Daytime) _____ (Night) _____ (Work) _____
 Male Female Date of Birth ___/___/___ Age _____
 Email _____
 Marital Status Single Engaged Married Female Separated Divorced Widowed

C. Spouse Information:

Last Name _____ First _____ MI _____
 Street Address _____ Apt # _____
 City _____ State _____ Zip _____
 Phone (Daytime) _____ (Night) _____ (Work) _____
 Male Female Date of Birth ___/___/___ Age _____
 Marital Status Single Engaged Married Female Separated Divorced Widowed

D. List all other individuals sharing your household:

Name	Age	Date of Birth	Relationship	Monthly Income
		/ /		\$.
		/ /		\$.
		/ /		\$.
		/ /		\$.
		/ /		\$.

E. Please list your specific requests:

Amount	Description of Need	By Date	(Office Use Only)	
			D	A
\$.		/ /		
\$.		/ /		
\$.		/ /		

**F. Briefly, what events led to your needing assistance?
(if you need more room, please use the back of this paper)**

G. Applicant Employment History:

Present/Most recent Employer _____
Position and Job Description _____

Supervisor's Name _____ Phone _____

Employer's Address _____

City _____ State _____ Zip _____

Employment Dates From ___/___/___ To ___/___/___

If unemployed, for how long? _____

Are you currently seeking employment? Yes No

If 'no', why not? _____

If 'yes', what steps are you taking to seek active employment? _____

H. Spouse's Employment History:

Present/Most recent Employer _____

Position and Job Description _____

Supervisor's Name _____ Phone _____

Employer's Address _____

City _____ State _____ Zip _____

Employment Dates From ___/___/___ To ___/___/___

If unemployed, for how long? _____

Are you currently seeking employment? Yes No

If 'no', why not? _____

If 'yes', what steps are you taking to seek active employment? _____

I. Housing/Car:

Own/Purchasing Renting How long at your present address? _____
Landlord/Mortgage Company _____
Address _____
City _____ State _____ Zip _____
Previous Address, landlord's name and phone number

How long were you there and why did you move?

Do you have access to a car? Yes No
If Yes, it is Owned (paid for) Owned (paying payments) Leased
 Borrowed A family member's

If owned or leased, what model and year is the car _____

If paying payments, how much until the car is paid off _____

How many cars are in your household? _____

J. Additional Information:

Have you seen a financial counselor within the last six months? Yes No

If yes, with whom? _____

Have you contacted anyone else for assistance within the last six months? Yes No

If so, please specify: Family Friends Churches Agencies Life Group

Are any of the above assisting with your needs? Yes No Amount \$ _____

If no, why not? _____

Do you use a budget? Yes No

What steps are you taking to improve your present situation? _____

Have you requested or received assistance from GracePoint before? Yes No

If yes, when did you make the request and what amount was received?
Date _____ Amount \$ _____

K. References:

Friends, other than relatives

Name (First & Last)	Phone Number
1.	
2.	
3.	

Life Group (if part of a GracePoint Life Group)

Name (First & Last)	Phone Number
Host:	
Member:	

Ministry Contact Person (if you volunteer at GracePoint)

Name _____ Phone Number _____

L. Any Additional Notes:

M. Financial Overview

Monthly Income Sources

Job #1 (Take Home Pay)	\$ _____	How often are you paid? _____
Job #2	\$ _____	
Spouse's Job #1	\$ _____	
Spouses Job #2	\$ _____	
Child/Spousal Support	\$ _____	
Retirement	\$ _____	
Social Security	\$ _____	
SSI/Disability	\$ _____	
Food Stamps/WIC	\$ _____	
Other Income _____	\$ _____	
Total Monthly Income	\$ _____	

Monthly Expenses Incurred

Tithes/Contributions	\$ _____		
Rent/Mortgage	\$ _____		
Car Payment(s)	\$ _____	\$ _____	
Auto Insurance	\$ _____		
Auto (Gas & Oil)	\$ _____		
Electric/Gas/Water	\$ _____		
Food (Groceries & Eating Out)	\$ _____		
Phone (Home & Cell)	\$ _____		
Cable TV	\$ _____		
Day Care	\$ _____		
Child/Spousal Support	\$ _____		
Furniture/Appliances	\$ _____		
Credit Cards	\$ _____	\$ _____	
School Loans	\$ _____	\$ _____	
Bank Loans/Other	\$ _____	\$ _____	
Lottery Tickets/Gambling	\$ _____	\$ _____	
Personal/Pet Care	\$ _____	\$ _____	
Other _____	\$ _____	\$ _____	
Total Monthly Expenses	\$ _____	+	\$ _____ = \$ _____

Income - Expenses = \$ _____

N. Release Information

I hereby authorize the release of information to GracePoint Church to receive the assistance I am requesting. I further certify the information I have stated is true and correct and that all income is reported. I understand GracePoint may verify the information on this application and that deliberate misrepresentation of information may subject me to denial of assistance/services.

I give permission for GracePoint Church to discuss my case with other agencies, businesses, churches, attorneys, individuals, and any others deemed necessary to verify application information and/or identify additional sources of assistance. I understand that all information will remain as private as possible within these entities.

I have read, understood, and agree to the policies above regarding the Release of Information.

Signature: _____

Date: _____